



ROOM SETUP AND IDEAL SETTING FOR DARIN'S PRESENTATION

- Set up the chairs in a modified theatre style “Chevron” pattern. Try to avoid a middle aisle. If you can, add two right and left aisles. Please do not add too many chairs. Only have enough chairs to accommodate the actual number of participants you have. Start the first row of chairs five feet away from the stage, not twenty feet. When the audience is spread out with many open seats it can dramatically affect the energy of the room.
- Please include a 12” riser/stage if audience is 70 or more; a 18” riser/stage for audiences over 150; 24” for audiences over 500; 36” over 1000. A “T” shape stage is best for large audiences. For your audience’s comfort, set the chairs 4” apart to prevent people from being jammed too close together. Make sure to stagger the chairs so views are not obstructed.
- Please make sure the stage is well lit and all lights are working. If you are using screens, instead of turning down the lights, unscrew the bulbs just above the screens and try to keep the room as bright as you can.
- If the room is too warm the energy will drop. Better a little cool (68°) than too warm. In warm climates, always instruct the hotel staff to turn the AC on well in advance.

Darin knows everything cannot always be set up this way and will give you an amazing presentation regardless of the room setup. We just ask you do the best you can. Thank you!

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